

Scoil Naomh Iósaf Covid-19 Risk Assessment

COVID-19 Risk Template (List identifies COVID-19 as the hazard and outlines control measures required to deal with this risk)

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H=High M=Medium L=Low	Controls (When all controls are in place risk will be reduced)	Is this control in place?	Action/to do list/outstanding controls *Risk rating applies to outstanding controls outlined in this column	Person responsible	Signature and date when action completed
Covid-19	N	Illness	H	School Covid19 Response Plan/Protocol in place in line with Department of Education guidance and the Return to Work Safely Protocol and public	YES	Follow public health guidance from HSE re hygiene and respiratory etiquette Complete School COVID-19 Policy Statement Update Return to Work Protocol	Principal and all staff. Principal Principal	Ongoing August 2020 September 9 th 2020
Covid-19						Organise information for pupils', staff and parents on the procedures required to reopen the school safely and to ensure the school remains open. Return to Work Forms received and reviewed Undertake Induction Training for all staff including specific sector training (SNA, Bus Escort etc). Maintain a visitor's log. Placed in lobby. Organise a staff sign in/sign out book to maintain a staff log. Maintain a record of pupil attendance on Aladdin. Teachers monitor their health and do not attend school if they have Covid-19 symptoms.	Principal All staff All staff LWR All Staff All staff All staff	August 15 th 2020 August 23 rd -26 th August 26 th -30 Ongoing. Every school day. Every school day. Every day.

					<p>Complete checklists as required:</p> <p>No. 1: Planning and Preparing</p> <p>No. 2: Control Measures</p> <p>No. 3: Induction/Familiarisation</p> <p>No. 4: Checklist for School Management</p> <p>No. 5: Checklist for Managing a Suspected Case of Covid-19</p> <p>No. 6: Checklist for Cleaning</p> <p>No. 7: Pre-Return to Work Questionnaire – Covid-19.</p> <p>No. 8: Worker Representative Checklist</p> <p>TY Students – must adhere to school protocol and procedures. Must be mindful of social distancing/parties etc. in the two weeks prior to starting work experience and during their two weeks in the school. Correct mask wearing must be practiced.</p> <p>Authorised Visitors – must maintain a 2m distance and wear a face covering.</p> <p>Teaching Practice Students – as above.</p> <p>Unauthorised Visitors– not permitted.</p>	<p>Principal</p> <p>Principal</p> <p>Principal/DES</p> <p>LWR and DP</p> <p>DP and LWR</p> <p>Principal & Diane (BOM)</p> <p>All staff</p> <p>Principal and LWR</p> <p>BOM</p> <p>BOM</p> <p>BOM</p> <p>Principal</p>	<p>June 7th</p> <p>June 7th</p> <p>June 7th</p> <p>September 6th – 9th</p> <p>Updated September 9th</p> <p>Ongoing</p> <p>August 23rd – 26th</p> <p>September 2020 and ongoing.</p>
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If there is one or more High Risk (H) actions needed, then the risk of injury could be high and immediate action should be taken. Medium Risk (M) actions should be dealt with as soon as possible. Low Risk (L) actions should be dealt with as soon as practicable. Risk Assessment carried out by: Principal, Deputy Principal and Lead Worker Representative. Date: 02/09/20